

Leader Decision

Tuesday 25 May 2021

Minutes

Attendance

Committee Members

Councillor Isobel Seccombe OBE

1. Appointment of Cabinet Portfolios, Delegation of Executive Functions and Appointments to Bodies

The Leader of the Council, Councillor Izzi Seccombe confirmed to the Council meeting her decisions concerning appointments to Portfolios and other bodies.

Resolved:

- (1) That Councillor Peter Butlin be appointed as Deputy Leader.
- (2) That the terms of reference and specific powers of the Cabinet Portfolios and the appointments to them be as set out in the appendix.
- (3) That the delegation of executive functions to officers and other bodies is confirmed as set out in the Constitution.
- (4) That the following are appointed to the bodies listed below:

Body		
Joint Negotiating Body – Staff (2)	Cllr Izzi Seccombe	Cllr Andy Jenns
Joint Negotiating Body – Teachers(2)	Cllr Jeff Morgan	Cllr Andy Jenns
Adoption Panel (1)	Cllr Marian Humphreys	
Fostering Panel (1)	Cllr Jill Simpson-Vince	
ESPO (2)	Cllr Peter Butlin Cllr Martin Watson	
ESPO Finance and Audit Committee	Cllr Peter Butlin	

Leader Decision Making Session 25 May 2021 - Appendix

Portfolio Holder Terms of Reference

Leader <i>Cllr Izzi Seccombe</i>	The Leader will lead the work of the Council and Cabinet and in particular reserves to herself responsibility for the Council's external relations and overall strategic partnerships. This includes the making of commitments in partnership settings provided those commitments fall within the Council's governance arrangements, particularly its budget and policy framework.
Deputy Leader (Finance & Property) <i>Cllr Peter Butlin</i>	Deputising for the Leader, finance, delivery of the revenue budget and the overall capital programme; procurement and contract management; property; smallholdings; facilities management; oversight of infrastructure delivery.
Adult Social Care & Health <i>Cllr Margaret Bell</i>	Social care services to adults including the delivery of social care and support to older people and people with disabilities; policies and services for safeguarding adults and adult mental health services. Health, including public health and the integration of health with the Council particularly adult and children's services. Oversight of the arrangements for commissioning adult social care services.
Children, Families & Education <i>Cllr Jeff Morgan</i>	Overall responsibility for the co-ordination of education and children's services. Specific responsibility for child protection and safeguarding; Looked-after Children and Care Leavers, child exploitation; family support and social care for children with specific needs (disabilities). Child and adolescent mental health services. Youth Justice service and Children & Family Centres. Education and learning services including children with special educational needs and disabilities and inclusion. Early Years Education. Schools, (organisation, sufficiency planning & governance) Post 16 Education, Apprenticeships & Training. Links with further and higher education. Adult and community education.
Economy & Place <i>Cllr Kam Kaur</i>	Overall responsibility for economic development; inward investment; interface with the business community and Local Enterprise Partnership; roll-out of broadband and 5G. Place shaping for communities across the County including tackling deprivation, economic inequalities and post-Covid economic recovery.
Customer & Transformation <i>Cllr Andy Jenns</i>	Services relating to corporate planning; council transformation programme; customer services; libraries; HR and organisational development; communications; performance management; ICT services; legal, governance & audit.

Environment, Climate & Culture
Cllr Heather Timms Services relating to the Environment and Climate Change; waste management; gypsies and travellers; country parks; tourism; heritage and culture services. Localities and relationships with the voluntary and community sectors.

Fire & Rescue and Community Safety
Cllr Andy Crump Services relating to community safety including Fire & Rescue services; flood risk management; trading standards; emergency planning; crime and disorder reduction; drugs and alcohol; policing and criminal justice.

Transport & Planning
Cllr Wallace Redford Services relating to the provision and maintenance of transport and highways infrastructure, including Highways and Regeneration Capital Programme; Road Safety; the Local Transport Plan; transport strategy, parking strategy; HS2; rights of way; strategic and infrastructure planning and housing.

Cabinet Support

Adult Social Care & Health
Cllr Barker To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.

Education & Skills Support
Cllr Daniell To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.

Transport inc. HS2
Cllr Watson To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.

Children & Families (SEND)
Cllr O'Donnell To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.

Economy & Place
Cllr M.Tromans To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.

The Specific Powers as set out in the Council's Constitution are confirmed by the Leader and will be delegated as she considers necessary to align with the Portfolio Holders and their Terms of Reference as listed above.



Leader of Council